July 1, 2000

Dear Robert,

Congratulations, your presentation has been selected to be given in Greensboro, NC on December 6-9, 2000. Please notify me of any corrections and return the Presenter Vita Form by September 15, 2000.

**Presentation Information**

**Title:** Using Homemade Equipment to Enhance PE Instruction  
**Presider:** TBA  
**Presenter(s):** Robert McKethan, Todd Laughlin, Ben Stern, Dan Bilotta, Jason Mills  
**Location:** TBA  
**Equipment:**  
**Date/Time:** Saturday, Dec 9, 9:30 - 10:30 am

**Program Description:**

You will be notified of the specific room location in a separate mailing or you can check the location at the NCAAHPERD web site after November 1, 2000.

Equipment availability is limited. The Convention Manager will do everything possible to supply equipment requested, but it is always best to bring your own equipment to guarantee your session will run smoothly. Room availability is being reviewed this summer and efforts are being made to accommodate requests. The Convention Center assigns rooms, not NCAAHPERD, so prepare for modification in the event you do not get your original requests. Additionally, times and dates for program sessions have been carefully reviewed to ensure a strong schedule each day of the convention. No changes in schedule will be accepted due to advanced advertisement of our event and program booklet deadlines that must be met this summer. We hope you will be able to attend many of our exciting programs and look forward to your contribution at this year’s convention.

This year program evaluation forms will be passed out to those attending your session and a copy has been enclosed for your review. **All presenters must register for the convention and hold a current state association membership.**

If you have any questions, please do not hesitate to contact me. We look forward to seeing you in Greensboro to celebrate this year’s convention theme, “One America.”

Sincerely yours,

Melinda Campbell  
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NCAAHPERD: The North Carolina Alliance for Athletics, Health, Physical Education, Recreation and Dance  
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